

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of Healthwatch Essex Limited ('the Charity') will be held on Tuesday 29th October 2019 1.00pm-3.00pm, at Chapter House, Duke Street, Chelmsford CM1 1EH to transact the following business:

1. Chair's Introduction
2. Apologies for Absence
3. Adoption of Minutes of the previous AGM held on 20st November 2018.
4. Matters Arising
5. Election of Trustees & Resignations of Trustees

Les Lodge, Retiring
Laura Brookes, appointed on 9th July 2019
Andy Payne, to be appointed

6. Retirement and Reappointment of Trustees

Sam Glover, as Chair
Amy Wolf, as Vice Chair
Celia Crossley, as Trustee

7. Presentation and Adoption of the Annual Report 2018- 2019 and Annual Accounts for the year to 31st March 2019.
8. Re-appointment of the auditors of the Charity,

Whittle & Co
9. Chief Executive's operational report, 2018-19
10. Any other business
11. Public representations

In accordance with the Articles of Association of Healthwatch Essex Ltd, any person living in or using health and social care services in Essex may make representations to the Board at general meetings of the Board held in public.

Presentation: Co-production and Patient Partners